

# Favorites List

Utilizing the “**Favorites List**” feature can be helpful when you want to revisit items quickly and sort them into categories.

# Shopping Tools

## Favorites List

### 1 | Favorite a Product

When on a product page or browsing in the search results click “+ Add To Favorites”

### 2 | A pop-up will appear to assign the product to a category:

- Select a category from your list of “**Favorites Categories**”
- Manage your categories
- Create a new category if needed
- Click “**Save**” to assign the item to the category

**Search Results**

Searching for: AR-10000 Viewing Page 1 of 1 (2 results)

View: 42

Compare

**\*PRIMARY FILTER ASSEMBLY**

Manufacturer: MANITOWOC FSG SERVICES LLC  
Manufacturer Part #: AR-10000  
SKU: AR-10000

More Info

**\$226.23**

Call For Availability  
UOM : EA

QTY:

Compare

**Part #: AR-10000**

**Favorites Categories**

Air Conditioners

Don't see the category you need? Enter a new one below.

Category Name

# Shopping Tools

## Favorites List

### 1 | View Favorites

Click **“Favorites List”** from the account dashboard to view all your Favorited items

### 2 | Categorize & Search Through Your Favorites

- View your favorites by category
- Sort your favorites by category, part # and more
- Quickly search by product keyword
- Click **“Add to Cart”** to quickly add the item to your cart (this will automatically add a quantity of 1 item to your cart - if you would like to order more update the QTY above before adding)

The screenshot shows the account dashboard with two main sections: Shopping Tools and Account Tools. In the Shopping Tools section, the 'Favorites List' link is highlighted with a red circle and labeled '1'. A red arrow points from this link to the 'Favorites' page. The 'Favorites' page has a search and filter section with three dropdown menus labeled 'a', 'b', and 'c'. Below this is a list of favorite items. The first item is a 'HEAT PUMP INDOOR 12K BTU LV SERIES' with a price of \$513.88. The second item is a '\*2T 13 SEER A/C R410A' with a price of \$1,426.80. Both items have an 'Add to Cart' button and a 'Favorite Item' toggle. A red circle labeled 'd' highlights the 'Add to Cart' button for the first item.

# Shopping Tools

## Favorites List

### 1 | Category Management

To make updates to your favorites categories click **“Add/Edit Categories and Items”**

### 2 | Manage Categories

- Add a new category
- “View/Remove/Manage”** the current products in that category
- Edit the name of your category or delete the entire category
- Select this checkbox to **“Share a Category”** with other users in your company

#### Notes:

**Shared Categories** are a great way to collaboratively have others on your team view, add and purchase from categories. When a category is shared it will be in parenthesis next to the category name.

The screenshot shows the 'Favorites' page with a search bar and a dropdown menu for 'Jump to Category'. A red box highlights the '(add/edit categories and items)' link, with a circled '1' next to it. Below the search bar, there are filters for 'Sort By' and 'Search Favorites'. The main content area shows a category named 'Equipment (shared)' with a product listing for a 'HEAT PUMP INDOOR 12K BTU LV SERIES'. The product details include the manufacturer (DAIKIN DUCTLESS), manufacturer part number (FTXS12LVJU), SKU (FTXS12LVJU), and links to the installation manual and submission data sheet. The price is \$513.88, and it is in stock at Seattle. There is an 'Add to Cart' button and a 'Favorite Item' checkbox.

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## Category Management

### MANAGE CATEGORIES

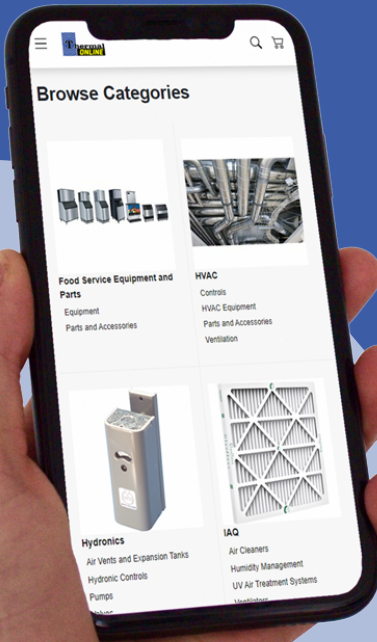
Shared	Category Name	# Items		
<input type="checkbox"/>	Van Stock	4	<b>b</b> View/Remove/Manage	<b>c</b> Edit
<input checked="" type="checkbox"/>	Equipment	2	View/Remove/Manage	Edit

**What is a shared category?**  
Categories may be shared with other users in your company. This will let other users from your company view the favorites you create.

### Add Categories

**a** Category Name:  **d**  Share category?

## Still Have Questions?



For additional questions, feedback, or to request a virtual tour of the website via Zoom or Microsoft Teams please reach out to our web team:

## CONTACT

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